

## MINUTES

### *Finance & Resources Committee No 19*

---

Date: *26/09/2017*  
(*Tuesday*)

Time: *17:00–17:30*

Venue: *Bowland Suite*

Committee: *Finance and Resources*

Present: *Ann Turner (Principal), Ian Higginbotham (Chairman), Richard Furnival, Sarah Burdaky and Stuart Heys*

Attending: *Janet Whiteside and John Wherry (Deputy Principal)*

Clerks: *Ron Matthews (Clerk) and Susan Whiteside (Deputy Clerk)*

Apologies: *Clare Platt (Vice Chairman)*

*Public Minutes*

Item           Item description:

**85.17**        ***Attendance of College Management Staff and Appointment of Meeting***  
*Decision*    ***Chair***

Section 8.2 of the current Constitution and Terms of Reference for the Finance and Resources Committee states. College Management and / or Consultants may attend meetings in an advisory capacity.

**Resolved:**

**That College Management staff attend the meeting.**

**86.17**        ***Apologies for Absence***  
*Record*

Apologies were received from Clare Platt.

**87.17**        ***Declarations of Interest***  
*Record*

There were no declarations of interests made in respect of items on the public agenda.

**88.17**        ***Self-Assessment of Compliance with the Regularity and Propriety***  
*Decision*    ***Requirements***

Finance & Resources Committee gave consideration to Annex C of the Joint Audit Code of Practice, the self-assessment questionnaire. The responses support the Statement on Regularity, Propriety and Compliance with the Terms and Conditions of Funding that must be included in the Corporation's 2016 / 2017 Corporate Governance and Internal Control Statement. The document was reviewed by the external auditors during the audit to provide them with a level of assurance.

**Resolved:**

**That Corporation be recommended to approve the signing of the self-assessment of Compliance with the Regularity and Propriety Requirements document.**

**89.17**        ***Regularity Audit Framework***  
*Decision*

The Audit Code of Practice sets out the framework, context, responsibilities and requirements for the Regularity Audit required for the College.

**Resolved:**

**That the Regularity Framework be received.**

## **90.17 Pre-Audit Draft Final Accounts for the Year Ended 31 July 2017**

### *Decision*

The Finance & Resources Committee at its meeting on 5 September 2017 considered the Report and Financial Statements for the year ended 31 July 2017 incorporating the pre audited accounts.

The Committee was pleased to note that despite a larger than anticipated FRS102 pension non cash adjustment to the accounts the College had still generated a surplus in the year of £86k after a loss on the disposal of assets of £4k. The surplus before pension movements or actual trading surplus for the year was £1.19m (2015/16 surplus of £1.09m). The impact of the local government pension scheme has been a charge of £1,106k (2015/16 £732k) to the statement of comprehensive income.

A reconciliation paper was included as there had been adjustments made since the meeting held on 5 September 2017. In the year-end adjustments to period 12 management accounts, management ensured that all in year activity was reflected in the accounts and all the costs associated with the provision were included. This included salaries paid in arrears and any holiday entitlement carried forward at the year end. These adjustments also included analysis of all August purchase invoices, one off income or expenditure which were not part of the operational activity of the College – disposal of fixed assets or as this year, a gift of land on a 99 year lease by Liverpool City Council for the construction of the new equine and animal centre at Croxteth. The land was independently valued at £375k and this was reflected as income to the college that will be written off over the lifetime of the lease.

College income of £30m had increased from £28.5m in 2015/2016.

Overall the report continued to show that the College was in a sound financial position.

A copy of the Report and Financial Statements for the year ended 31 July 2017 was previously circulated to all Governors.

Following detailed consideration the Committee:

### **Recommended:**

**That the Report and Financial Statements for the Year ended 31 July 2017, incorporating the Pre Audited Final Accounts, be commended to Corporation for adoption.**