

## MINUTES

*Corporation No 127*

Date: *04/10/2016 (Tuesday)*

Time: *18:00–20:00*

Venue: *Rural Business Centre*

Committee: *Corporation*

Notes: *Refreshments will be available from 5.30pm*

Present: *Adrian Boreham, Allan Foster, Ann Turner (Principal), Clare Platt, Garry Payne, Jane Booker, Marion Nuttall, Robert Robinson and Steve Rigby (Chairman)*

Attending: *Alison Robinson (Vice Principal), John Wherry (Deputy Principal) and Paula Lister (Deputy Principal)*

Clerks: *Ron Matthews (Clerk) and Susan Whiteside (Deputy Clerk)*

Apologies: *Gerry Corless, Ian Douglass, Ian Higginbotham, Ishwer Tailor (Co-opted Member), Rebecca Fitzsimmons, Richard Furnival, Sarah Ellis and Stuart Heys (Vice Chairman)*

## **Public Minutes**

Item number:      Item description:  
(and category)

**85.16**                   ***Attendance of Co-opted Members of Committees and College Management***

***Decision***

Standing Order 13 states that:

*As a matter of policy all meetings of the Corporation and its Committees will be held in private. The agendas and minutes and supporting papers of its public business will be made available to the general public.*

*However:*

*(a) The Principal shall be authorised to invite members of staff to attend in their employed capacity for both public and confidential business as appropriate and in accordance with Standing Order 25.*

*(b) The Corporation however, may exclude members of staff from attending any business that it deems necessary.*

*(c) Attendance by other persons shall be at the discretion of the Corporation following advice from the Principal or Clerk.*

However, the Corporation does encourage Co-opted Governors to attend and take part in the discussion and debate.

**Resolved:**

**That Management staff be in attendance for the public and confidential agenda items.**

**86.16**                   ***Apologies for Absence***

***Record***

Apologies for absence had been received from, Ian Douglass, Ian Higginbotham, Richard Furnival, Sarah Ellis, Stuart Heys, Rebecca Fitzsimmons and Ishwer Tailor.

**87.16**                   ***Public Minutes of Previous Meeting***

***Decision***

The public minutes of meeting number 126 held on Tuesday 27 September 2016 were published on the Governor extranet but were not presented for approval at this special meeting of the Corporation.

**88.16**                   ***Declarations of Interest***

***Record***

There were no declarations of interest received in respect of items on the Public agenda.

89.16

**Decision**

**Area Review Update**

Corporation gave consideration to the Lancashire Area Review process following the afternoon Briefing Session for Governors and the first meeting of the Steering Group.

**Initial Area Review Meeting** - Nine Governors, including the Principal attended the initial Lancashire Area Review meeting held at Preston's College. Myerscough had the largest Governor attendance of all Colleges present. Presentations from the meeting were added to the Corporation agenda.

**Area Review Steering Group** - The Chair attended the first meeting of the College's Steering Group with the Principal.

**Training Event** - A training event was held prior to this meeting of the Corporation:

**Motorsport:** The Head of Area, Belinda Oldham gave a presentation illustrating how the Myerscough College Motorsport offer differed from any College in Lancashire. Myerscough educated and prepared students for employment within the competitive motor racing industry. The course offer at other Lancashire Colleges was motor vehicle technology and prepared students as vehicle mechanics within local garages. Governors noted high national and international recruitment, strong industry links and student experience, teaching staff with experience in the industry, a significant growing market, high student achievement, and progression to employment within the industry or to Higher Education at Myerscough College. They were pleased to hear that Motorsport was recognised as an 'Outstanding' area in the 2015 / 2016 College Self Assessment Report.

**Sport:** The Head of Area, Chris Pinkett gave a presentation illustrating how the Myerscough Sport offer differed from any College in Lancashire. Myerscough is unique in that delivery is aligned to specific sports: rugby, football, cricket, basketball, and golf with some delivery of sport exercise sciences. Governors noted local, national and international recruitment, strong industry links and student experience. The inclusive approach to the subject recognised that many students would not make it to a career in high level competition but that the education provided would equip them for employment within the specific industries and sports sector in general.

**Apprenticeship & Skills:** The Assistant Principal, Apprenticeship & Skills, Heather Cadman-Marks gave a presentation outlining the delivery of Apprenticeships at Myerscough. The Myerscough model was unique in that delivery was national with assessors recruited from across the UK, visiting apprentices within their region and according to subject

specialism. She updated members on the developments in the sector including, the levy, digital vouchers, trailblazers, and the new register of apprenticeship training providers. The reforms were part of the Government priority to recruit 3 million apprentices by 2020 and to put employers at the heart of delivery models. Apprentices starting their training from April 2017 would be enrolled onto the new regime.

Governors expressed their thanks and appreciation to the Managers for presenting and responding to questions. The presentations would be shared with Governors.

### **Area Review Verbal Update**

Corporation was appreciative of the opportunity to attend the first Area Review meeting and the training session held afterwards where they received information on the Motorsport, Sport and Apprenticeship & Skills areas of delivery in the College's FE offer.

Corporation again endorsed the decision that Myerscough had presented itself as a stand alone specialist Land-based and Sports College.

The Area Review team would visit the College on 6 October 2016. Arrangements were made for six members of Corporation to be at the scheduled meeting with the Team. The group consisted of Chair or Vice Chair of every Committee and the two staff Governors.

The second Steering Group meeting would take place on 1 November. A Corporation meeting was provisionally scheduled for that evening. Following discussion, it was agreed that taking into account the number of meetings, governor engagement programme, and call on Governors voluntary time against Area Review developments. The Clerk would liaise with the Chair and Principal to make the decision whether the scheduled meeting was required. The Clerk would inform members.

Corporation gave detailed consideration to the Area Review process and external factors relating to the College.

### **Resolved:**

- i. That the Area Review Update be received.**
- ii That the Clerk inform Corporation of the next meeting date.**

*The meeting closed at 19.45pm*

***Confidential Minutes*** (no items available)

***Strictly Confidential Minutes*** (no items available)

Chairman: Robert Robinson and Steve Rigby

Signed:

Date: